

Adoption Specialist-PRN POSITION

Available Date: December 7, 2021

Qualifications: BS or Master's Degree with at least 1 year experience in Adoption case management and home study work.

Job Description: Under the direction of the Director of Adoption, The Adoption Specialist is primarily responsible for conducting quality family assessments, along with placement and post placement supervision in compliance with agency guidelines, and state licensing requirements. Agency uses SAFE Model to complete home studies.

This position is expected to function effectively with moderate supervision while following the guidelines given on procedures, along with agency, federal, and state regulatory requirements.

This is a part-time, PRN position with significant flexibility with the possibility of working nights or weekends based on employee and client scheduling. It is a great fit for those who are seeking a flexible schedule and/or for individuals who are looking for part-time opportunities to pair with a full-time job. Caseload will be based on employee discretion.

This position demonstrates a commitment to connecting children to families and keeping families connected and provides all services in accordance with the teachings of the Catholic Church.

Pay Range: Adoption specialist works for the agency on as needed assignments and contracted based on hourly or completed reports.

To Apply, send a cover letter and resume via email to:

Melyssa Frederick
Director of Adoption
1340 Partridge Ave.
St. Louis, MO 63130
Email: mfrederick@ccstl.org