

# **TFC Therapist**

## **SUMMARY OF POSITION**

Under the direction of the Director of Treatment Foster Care, the therapist oversees the clinical needs of the Foster Care program within Good Shepherd Children and Family Services. This position requires flexibility, and the ability to set clinical goals as well as make clinically appropriate decisions. The clinician will provide individual / family / group counseling, occasional crisis intervention, with the expectation of 20-25 billable hours weekly. The therapist provides regular support to clients and programs through consultation with program staff in team meetings.

## **QUALIFICATIONS**

1. Maintains flexibility in work schedule in order to meet the needs of clients, including availability a minimum of two evenings per week.
2. Participate in rotating on call responsibilities for Treatment Foster Care.
3. Complete an initial therapeutic bio-psycho-social assessment, consult on risk and safety planning, and document diagnosis on each assigned client, as a component of the Intake Assessment, within contracted deadlines.
4. Complete Initial Treatment Plan to address clinical goals, ensuring input from involved team members, to support successful client outcomes.
5. Complete quarterly Treatment Plan Review documentation, including progress update information, and ensure input from involved team members.
6. Complete discharge or transition planning throughout the intervention and provide a written discharge or transition plan within 14 days of termination of services.
7. Provide 1-hr weekly or semi-weekly sessions followed by written progress notes as appropriate on each assigned client. Sessions may be conducted in-home, in office and remotely as needed.
8. Provide clinically appropriate family therapy at frequencies and durations prescribed in the Individual Treatment Plan followed by written progress documentation on each participating client.
9. Ensure that billing for therapeutic services provided is submitted within established time frames, with notes entered in FamCare system and submitted for Medicaid billing and preauthorization. Billable notes are to be completed by the 6<sup>th</sup> day of the following month.
10. Participate in all appropriate Treatment Team Meetings by providing clinical input, perspective, recommendations and consultation.
11. Participate in transition and discharge planning for clients and provide aftercare services as required/requested.
12. Participate in continuous program/quality improvement efforts as directed by the Director of Treatment Foster Care.
13. Ensure that clients' therapeutic progress is charted, up-to-date and kept orderly according to compliance requirements. (i.e. Catholic Charities, Children's Division, COA, etc.)
14. Coordinate recommendations for psychiatric and psychological evaluations in cooperation with TFC Specialist or case manager.

15. Maintain all confidentiality and HIPAA requirements.
16. Review incident reports and ensures that info is relayed as needed in a timely manner.
17. Serves on internal or external committees as assigned.

### **MINIMUM REQUIREMENTS**

- Master's degree in Counseling, Psychology, Social Work or a closely related field is required.
- Current, unrestricted clinical licensure or provisional licensure.
- An authorized service provider under Missouri Medicaid or the ability to become so within 90 days of employment.

### **TO APPLY**

Candidates should submit a resume and cover letter to Abbey Ross at [aross@gsstl.org](mailto:aross@gsstl.org).